

BOARD MEETING MINUTES

Thursday, May 08, 2025

Board Members in Attendance via Electronic Device: Eva Bermudez Zimmerman, Easha Canada, Adrienne Cochrane, Andrea Comer, Sheila Hummel, Ellen McKitterick, Eleanor Michael, David Salazar-Austin, John Scott, Mike Soltis, Molly Weston Williamson, Holly Williams, Justin Zartman

Board Members Absent: Janée Woods Weber

CT Paid Leave Staff in Attendance via Electronic Device: Matthew Bielawski, Joe Cale, Erin Choquette, Michael Cisar, Madeline Granato, David Marccone, Stephanie Oliveras, Loc Pho, John Simonetti, Priscilla Torcelo, Jessica Vargas

1. Welcome & Call to Order

Vice Chair, Eleanor Michael, called the meeting to order at 9:02 a.m. Clerical Assistant, Stephanie Olivera, took attendance by roll call and confirmed the existence of a quorum. Ms. Michael acknowledged members of the public in attendance.

2. Review & Approve April 10, 2025, Meeting Minutes

Ms. Michael asked for a review of the April 10, 2025, minutes and a motion to approve. There were no corrections. John Scott motioned to approve the minutes, and Andrea Comer seconded that motion. There was no further discussion. All were in favor. None opposed. None abstained. The motion carried.

3. Discussion & Vote on proposed FY2025-2026 Budget

Controller, Dave Marccone, described the proposed budget and asked the Board if they had any questions.

Ms. Michael asked for a motion to approve the FY2025-2026 Budget. Mr. Scott motioned, and Ms. Comer seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

4. Discussion & Vote to post proposed amendments to the Consolidated Policies for public comment.

General Counsel, Michael Cisar, described the proposed revisions to the Consolidated Policies which include the following:

- Merge Glossary into Consolidated Policies
- Employer Eligibility related to regional educational service centers and charter schools
- Contributions/Social Security Cap when there is a successor employer
- Claim Documentation
- Employer Portal Claim Access process
- Third Party Authorization

Ms. Michael asked for a motion to authorize the Authority to post the proposed amendments to the consolidated policies for public comment. Mike Soltis motioned, and Justin Zartman seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

5. Claims Update

Benefits Manager, John Simonetti, provided the quarterly Claims update. Board members discussed the past growth in claims and the potential for future growth.

6. Committee Reports-

a. Policy & Personnel

Mr. Soltis reported that the Committee met last week and discussed the proposed revisions to the consolidated policies which were discussed today. The next scheduled meeting is on July 1st.

b. Outreach & Engagement

Ms. Weston Williamson reported that the Committee did not meet in April. The next scheduled meeting is on May 15th.

c. Finance & Audit

Ms. Williams reported that the Committee met at the end of April and discussed the proposed draft budget for FY25-26 which was approved today. We also received a review of the regular reported financials. Dave Marcone provided the following financial reports:

- Actual to Budget Operating Funds for the Month of March 2025
- Actual to Budget Bond Funds for the Month of March 2025
- Bond Schedule (Inception to Date)
- Actual to Budget Contribution Trust Funds for the Month of March 2025
- Contribution Schedule (Inception to Date)
- Statement of Fiduciary Net Position as of March 2025
- Operating Projection for FY2025
- Contribution Projection for FY2025
- Draft Expenditures and Contributions for April 2025

7. CEO Report

Ms. Choquette thanked Board member, John Scott, for all his dedication since the inception of the program over the last 5+years, after he announced that he will be stepping down from his role on the CT Paid Leave Authority Board effective May 15th.

Ms. Choquette introduced and welcomed former State Representative, Melissa Ziobron to the Board. Ms. Ziobron currently works on staff for the House Republicans.

Ms. Choquette also reported that the CT General Assembly is considering a legislative proposal that would expand access to the program to employees of public and private schools whose position does not require them to be certified.

8. **Old Business-** Eva Bermudez Zimmerman expressed her appreciation for Mr. Scott's service to the Board.

9. **New Business-** None

10. **Adjournment-**

Ms. Michael asked the Board for a motion to adjourn. Ms. Bermudez Zimmerman motioned, and Holly Williams seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 10:17a.m.

Meeting Recording Here: <https://youtu.be/3vzByxB75t4>

Agenda Attachments:

- *Item 3-Proposed FY2025-2026*
- *Item 4- Proposed Amendments to the Consolidated Polices*
- *Item 5- Claims Update*
- *Item 6- March Financials*