CT PAID LEAVE

BOARD OF DIRECTORS

MEETING MINUTES

Thursday, November 12, 2026

Roll Call

- Board Members in Attendance: Eva Bermudez Zimmerman, Easha Canada, Adrienne Cochrane Sheila Hummel, Ellen McKitterick, Eleanor Michael, David Salazar-Austin, Tonishia Signore, Michael Soltis, Holly Williams, Justin Zartman, Melissa Ziobron
- Board Members Absent: Andrea Comer, Fran Pastore, Molly Weston Williamson
- Participating CT Paid Leave Staff: Erin Choquette, Michael Cisar, Dave Marcone, Stephanie Oliveras, Jessica Vargas

Meeting Minutes

Welcome and Call to Order

Board Member Eleanor Michael called the meeting to order at 9:02A.M. Clerical Assistant Stephanie Oliveras took attendance by roll call and confirmed the existence of a quorum. Ms. Michael acknowledged the members of the public in attendance.

Review & Approve October 8, 2026, Meeting Minutes

Ms. Michael asked the Board for a review of the October 8, 2026, meeting minutes. Easha Canada motioned to approve the minutes, Sheila Hummel seconded that motion. There was no further discussion. None opposed. Ms. Michael and Melissa Ziobron abstained. All but Ms. Michael and Ms. Ziobron were in favor. The motion carried.

Discussion and Vote to Adopt the Proposed Revisions to the Finance and Accounting Policies

General Counsel Michael Cisar provided an update on the proposed revisions to the Finance and Accounting Policies. No public comments were received.

Ms. Michael asked the board for a motion to adopt the proposed changes to the Finance and Accounting Policies. Eva Bermudez Zimmerman motioned to approve the policy revisions. Ms. Ziobron seconded that motion. There was no further discussion. None opposed. None abstained. All were in favor. The motion carried.

Discussion and Vote to Post the Proposed Revisions to the Private Plan Policies and Procedures for Public Comment

Mr. Cisar presented the proposed changes to the Private Plan Policies and Procedures, which he categorized as follows:

- Private Plans-Compliance Categories
- Current Private Plan Penalties for Non-Compliance
- Proposed Revisions (Non-Penalty Updates)
- Proposed Revisions (Penalties for Non-Compliance
- Proposed Revisions (Cosmetic or Semi-Material Changes)

There was a robust conversation regarding the proposed penalties and the current and anticipated enforcement of penalties. With regard to the revisions related to misstatements about proposed private plans in conjunction with the application process, Mike Soltis recommended that the penalties apply only to material misrepresentations.

Ms. Michael asked the board for a motion to authorize the Authority to post the proposed changes to the Private Plan Policies and Procedures for public comment. Mr. Soltis motioned to approve the minutes. David Salazar-Austin seconded that motion. There was no further discussion. None opposed. None abstained. All were in favor. The motion carried.

Outreach & Engagement Update

Chief Experience Officer Jessica Vargas presented the Quarterly Outreach and Engagement update, which included the following:

- Outreach and Engagement Web Analytics- Audience and Engagement, Traffic, and Content
- Outreach and Engagement Event Recap
- Bipartisan Policy Center Partnership
- Real People, Real Stories Campaign
- Community Education Coordinators: Application Support and Community Outreach

Committee Reports

Policy & Personnel

David Salazar-Austin reported that the Committee met on November 3rd and received updates for the proposed revisions to the Finance and Accounting Policies as well as the proposed revisions to the Private Plan Policy and Procedures which were presented today. The next scheduled meeting is January 5, 2027.

Outreach & Engagement

Ms. Bermudez Zimmerman reported that the Committee did not meet in October. The next scheduled meeting is on November 19th.

Finance & Audit

Holly Williams reported that the Committee did not meet in October. The next scheduled meeting is on November 20th.

Financial Reports

Mr. Marcone presented the budget review of spending to date for September 2026.

CEO Report

CEO Erin Choquette thanked the Board for attending the Special Meeting Refresher Training on Monday, November 9th and shared that the video and meeting minutes are available on the website.

Ms. Choquette also reminded the Board that the Authority would be happy to hold special meetings to provide more in-depth training on various aspects of the program, as requested.

Ms. Choquette shared that the Authority is engaging in an agency-wide review of its mission, vision and goals, thanking Madeline Granato for her leadership on this project.

Ms. Choquette also reported that the Authority continues to see claim growth with October having the highest volume claim month yet.

Old Business

None

New Business

Ms. Ziobron announced her resignation from the Board of Directors in light of her election for the position of State Representative. On behalf of the Board, Ms. Michael thanked Ms. Ziobron for her service to the Authority and congratulation her on the election.

Adjournment

Ms. Michael asked for a motion to adjourn. Mr. Soltis motioned, and Ms. Canada seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 10:07A.M.

Watch meeting recording at https://youtu.be/-Zwfawwgqt8

Attachments

- Proposed revisions to the Finance and Accounting Policies

- Proposed revisions to the Private Plan Policies and Procedures
- Private Plan Policies Presentation
- Quarterly Outreach & Engagement Update Presentation
- September Financials