



## FINANCE & AUDIT COMMITTEE MEETING MINUTES

Tuesday, December 19, 2023

**Committee Members in Attendance via Electronic Device:** Ellen McKitterick, John Scott, Mike Soltis, Holly Williams

**Committee Members Absent:** Adrienne Cochrane, Andrea Comer

**CT Paid Leave (CTPL) Staff in Attendance via Electronic Device:** Erin Choquette, Amber Forrest, David Marcone, Stephanie Oliveras, Loc Pho

### 1. Welcome & Call to Order

Committee Chair, Holly Williams, called the meeting to order at 9:00 A.M. CTPL Clerical Assistant, Stephanie Oliveras, took attendance by Roll Call and confirmed the existence of a quorum.

Ms. Williams acknowledged members of the public in attendance.

### 2. Review and Approval of the November 17, 2023, Meeting Minutes

Ms. Williams asked the Committee to review the November 17, 2023, meeting minutes and asked for a motion to approve the minutes as presented. Mike Soltis motioned, and John Scott seconded that motion. All were in favor. None were opposed. Ellen McKitterick abstained. The motion carried.

### 3. Budget Review of Spending to Date

Mr. Marcone reviewed the November 2023 financial reports, which included actual vs. budget activity for the month of October for operating, bond, and contribution funds, bond and contribution funds activity from inception-to-date, the statement of fiduciary net position as of the end of November, and fiscal year-end projections for operating and contribution funds.

### 4. Old Business

None

### 5. New Business

None

### 6. Adjournment

Ms. Williams asked the Committee for a motion to adjourn. Mr. Scott motioned the adjournment, and Ms. McKitterick seconded the motion. All were in favor. None were opposed. None abstained. The motion carried. The meeting adjourned at 9:12 a.m.

*Meeting Recording Here:* [https://youtu.be/ki\\_o6wZ4eoU](https://youtu.be/ki_o6wZ4eoU)

*Attachments:*

- *Item 3- Budget Review Spending to Date*