

# CT PAID LEAVE

## FINANCE AND AUDIT COMMITTEE

### MEETING MINUTES

Friday, July 24, 2026

## Roll Call

- Committee Members in Attendance: Ellen McKitterick, Mike Soltis, Holly Williams, Melissa Ziobron
- Committee Members Absent: Adrienne Cochrane, Andrea Comer
- CT Paid Leave Staff Present: Erin Choquette, Amber Forrest, Madeline Granato, Dave Marcone, Loc Pho

## Meeting Minutes

### Welcome and Call to Order

Committee Chair Holly Williams called the meeting to order at 9:03 AM. Executive Assistant Amber Forrest took attendance by roll call and confirmed the existence of a quorum. Ms. Williams acknowledged the members of the public in attendance.

### Review & Approve June 26, 2026, Meeting Minutes

Ms. Williams asked the committee for a review of the June 26, 2026, meeting minutes. Melissa Ziobron motioned to approve the minutes, Mike Soltis seconded that motion. There was no further discussion. Ellen McKitterick abstained]. All but Ms. McKitterick were in favor. None opposed. The motion carried.

### Presentation of the Annual Actuarial Analysis

Spring Group Consultant, Harindra Sebastian presented the results of the annual actuarial analysis.

The committee members asked several questions relating to assumptions utilized by the actuaries in their analysis and the impact of increasing claim volume.

### Budget Review of Spending to Date

CT Paid Leave Controller, Dave Marcone, presented the budget review of spending to date for June.

## Old Business

None

## New Business

None

## Adjournment

The committee did not maintain quorum through adjournment therefore Ms. Williams ended the meeting at 9:53 AM.

[Watch meeting recording at https://youtu.be/qhCUlvI0HII](https://youtu.be/qhCUlvI0HII)

## Attachments

- Item 3 Annual Actuarial Analysis Report
- Item 4 May Budget Review of Spending to Date Reports