



## OUTREACH & ENGAGEMENT COMMITTEE MEETING MINUTES

Thursday, September 19, 2024

**Committee Members in Attendance via Electronic Device:** Adrienne Cochrane, Sheila Hummel, Molly Weston Williamson, Justin Zartman

**Committee Members Absent:** Eva Bermudez Zimmerman, Easha Canada

**CT Paid Leave Staff in Attendance via Electronic Device:** Nancy Barrow, Madeline Granato, Stephanie Oliveras, Virginia Rzesutock, Nicole Sanclemente, Jessica Vargas

**1. Welcome & Call to Order-**

Committee Chair, Molly Weston Williamson, called the meeting to order at 9:04 a.m. Clerical Assistant, Stephanie Oliveras, took attendance by Roll Call and confirmed the existence of a quorum. Ms. Williamson acknowledged members of the public.

**2. Review & Approval of the August 15, 2024, Meeting Minutes-**

Ms. Weston Williamson asked the Committee to review the August 15, 2024, meeting minutes and asked for a motion to approve the minutes as presented. Justin Zartman motioned, and Adrienne Cochrane seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

**3. Annual Report Update-**

Chief Marketing & Communications Officer, Jessica Vargas, provided the Annual Report update through a slide presentation covering July 1, 2023, to June 30, 2024.

**4. Outreach & Engagement Updates-**

Ms. Vargas provided the Outreach & Engagement updates through a slide presentation.

Grants & Contracts Specialist, Virginia Rzesutock, provided an update on the Community Education Coordinators through a slide presentation.

Engagement Manager, Nancy Barrow, provided the CT Paid Leave Podcast update. The podcast has 5471 downloads.

**5. Legislative Update-**

Government and Community Relations Manager, Madeline Granato, provided an update regarding the Authority's efforts to educate governmental entities about the changes to the definition of municipality in P. A 24-5 effective.

Informational posters have been created in English and Spanish made in English and Spanish.



6. Old Business-  
None
7. New Business-  
None
8. Adjournment-  
Ms. Weston Williamson asked the Committee for a motion to adjourn. Mr. Zartman motioned, and Sheila Hummel seconded that motion. All were in favor. None opposed. None Abstained. The motion carried and the meeting adjourned at 9:21 a.m.

*Meeting Recording Here:* <https://youtu.be/WZ-V-2eJVM8>

**Agenda Attachments:**

- Item 3- Annual Report Update
- Item 4 - Outreach & Engagement Update/ Podcast Slides
- Item 5- Legislative Update