



OUTREACH & ENGAGEMENT COMMITTEE MEETING MINUTES

Thursday, December 19, 2024

Committee Members in Attendance via Electronic Device: Eva Bermudez Zimmerman, Easha Canada, Adrienne Cochrane, Sheila Hummel, Molly Weston Williamson

Committee Members Absent: Justin Zartman

CT Paid Leave Staff in Attendance via Electronic Device: Nancy Barrow, Erin Choquette, Madeline Granato, Stephanie Oliveras, Virginia Rzesutock, Nicole Sanclemente, Jessica Vargas

1. Welcome & Call to Order-

Committee Chair, Molly Weston Williamson, called the meeting to order at 9:03 a.m. Clerical Assistant Stephanie Oliveras took attendance by Roll Call and Ms. Weston Williamson acknowledged members of the public.

2. Review & Approval of November 21, 2024, Meeting Minutes-

Ms. Weston Williamson asked the Committee to review the November 21, 2024, meeting minutes and asked for a motion to approve the minutes as presented. Eva Bermudez Zimmerman motioned, and Easha Canada seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

3. Discussion and Vote on the Duration and Frequency of Meetings

CEO, Erin Choquette, led the discussion on the duration and frequency of meetings.

Ms. Weston Williamson asked the Committee for a motion to approve the frequency of meetings to occur every other month effective Jan 2025. Ms. Canada motioned, and Sheila Hummel seconded that motion. All were in favor. None opposed. None abstained. The motion carried.

4. Outreach & Engagement Updates-

Chief Marketing and Communications Officer, Jessica Vargas, provided the Outreach & Engagement updates through a slide presentation.

Engagement Manager, Nancy Barrow, provided an update on the CT Paid Leave Podcasts.

5. Presentation of Proposed Budget for 2025 Family Expo

Community Partnership Liaison, Nicole Sanclemente, presented a draft proposed budget through a slide presentation. The event is tentatively being planned for October 2025.

6. Old Business- None

7. New Business- None



8. Adjournment-

Ms. Weston Williamson asked the Committee for a motion to adjourn. Adrienne Cochrane motioned, and Ms. Canada seconded that motion. All were in favor. None opposed. None Abstained. The motion carried and the meeting adjourned at 9:43 a.m.

Meeting Recording Here: <https://youtu.be/FYYfPfiyTDA>

Agenda Attachments:

- *Item 4 - Outreach & Engagement Updates*
- *Item 5- Proposed Budget for 2025 Family Expo*