

POLICY & PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, January 7, 2025

Committee Members in Attendance via Electronic Device: Eva Bermudez Zimmerman, Ellen McKitterick, David Salazar-Austin, Mike Soltis, Holly Williams

Committee Members Absent: None

CT Paid Leave Staff in Attendance via Electronic Device: Joe Cale, Erin Choquette, Michael Cisar, Amber Forrest, Madeline Granato, Stephanie Oliveras

1. Welcome & Call to Order

Committee Chair, Mike Soltis, called the meeting to order at 9:01 a.m. Executive Assistant, Amber Forrest, took attendance by Roll Call and confirmed the existence of a quorum. Mr. Soltis welcomed members of the public.

2. Review & Approval of December 3, 2024, Meeting Minutes

Mr. Soltis asked the Committee for a review of the November 5, 2024, minutes, and a motion to approve as corrected. Eva Bermudez Zimmerman motioned, and Ellen McKitterick seconded the motion. All were in favor. None opposed. None abstained. The motion carried.

3. Update regarding proposed revisions to Private Plan Policies and Procedures

General Counsel, Michael Cisar, provided the update regarding the proposed revisions to Private Plan Policies and Procedures following the close of the public comment period.

4. Policy Priorities for 2025

Mr. Cisar, provided the following update on Policy Priorities for 2025 which include:

- Completion of the policy revisions in progress
- Review of the Plan of Operations and By-laws
- Revision of the Conflict of Interest Policy
- Revision of the Private Plan Audit Guide
- Creation of a policy regarding the circumstances and procedures under which an individual may file or complete a claim on behalf of another
- Creation of a policy relating to the statutory language directing the Authority to assess the solvency of the public trust fund in its consideration of Private Plan applications

5. Discussion and Vote on the Duration and Frequency of Meetings

CEO, Erin Choquette, led the discussion regarding the duration and frequency of meetings.

Mr. Soltis asked the Committee for a motion to approve the frequency of meetings to occur every other month effective January 2025. Ms. Bermudez Zimmerman motioned, and Holly Williams seconded that motion. All but David Salazar-Austin were in favor. Mr. Salazar-Austin opposed. None abstained. The motion carried.

6. Old Business

None

7. New Business

None

8. Adjournment

Mr. Soltis asked the Committee for a motion to adjourn. Ms. Williams motioned, and Ms. Bermudez Zimmerman seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 9:25 a.m.

Meeting Recording Here: <https://youtu.be/C7BhHb-Yr4I>

Attachment: Items #3 and #4-Proposed Revisions to the Private Plan Policies and Procedures/Policy Priorities for 2025