

CT PAID LEAVE

POLICY AND PERSONNEL COMMITTEE

MEETING MINUTES

Tuesday, July 7, 2026

Roll Call

- Committee Members in Attendance: Eva Bermudez Zimmerman, Ellen McKitterick, David Salazar-Austin, Holly Williams
- Committee Members Absent: Eleanor Michael
- CT Paid Leave Staff Present: Erin Choquette, Michael Cisar, Amber Forrest, Stephanie Oliveras

Meeting Minutes

Welcome and Call to Order

Committee Chair David Salazar-Austin called the meeting to order at 9:01 A.M. Clerical Assistant Stephanie Oliveras took attendance by roll call and confirmed the existence of a quorum. Mr. Salazar-Austin acknowledged the members of the public in attendance.

Review & Approve May 5, 2026, Meeting Minutes

Mr. Salazar-Austin asked the committee for a review of the May 5, 2026, meeting minutes. Holly Williams motioned to approve the minutes, Eva Bermudez-Zimmerman seconded that motion. There was no further discussion. Ellen McKitterick abstained. All but Ms. McKitterick were in favor. None opposed. The motion carried.

Update on Consolidated Policies Posted for Public Comment

General Counsel Michael Cisar presented the revisions to the consolidated policies which included:

- Cosmetic Changes/Typos
- Clarification of Language (without changing intent)
- Process Updates

The Authority did receive comments from the public (specifically, insurance carriers) and changes were reflected in the revised policy shared with the committee. The changes reflected in the revised policy given to the committee members were the following:

- Making the "Paid Leave Start Date" a defined term
- In the section about good cause for late filed claims, specifying that misinformation must be material to the delay to be considered a potential justification for a late filing
- Reverting back to the original "shall" instead of "may" in Section *CTPL-010-SPSE* (h), as noted in the May Board Meeting
- Correcting a few typos.

The committee discussed the issues related to late filing and awareness of the program. They agreed that it is appropriate to move forward with focusing on misinformation rather than lack of information as an element of good cause for late filing.

Old Business

None

New Business

None

Adjournment

Mr. Salazar-Austin asked the Committee for a motion to adjourn. Ms. Bermudez Zimmerman motioned, and Ms. Williams seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 9:19 A.M.

[Watch meeting recording at https://youtu.be/uMyOI8BwEmI](https://youtu.be/uMyOI8BwEmI)

Attachments

- Attachment Item #3- Proposed revisions to the consolidated policies