



POLICY & PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, September 2, 2025

Committee Members in Attendance via Electronic Device: Eva Bermudez Zimmerman, Ellen McKitterick, David-Salazar Austin, Mike Soltis, Holly Williams

Committee Members Absent: None

CT Paid Leave Staff in Attendance via Electronic Device: Erin Choquette, Michael Cisar, Amber Forrest, Dave Marcone, Stephanie Oliveras

1. Welcome & Call to Order

Committee Chair Mike Soltis called the meeting to order at 9:01 a.m. Clerical Assistant Stephanie Oliveras took attendance by Roll Call and confirmed the existence of a quorum. Mr. Soltis welcomed members of the public.

2. Review & Approval of July 1, 2025, Meeting Minutes

Mr. Soltis asked the Committee for a review of the July 1, 2025, minutes, and a motion to approve. Eva Bermudez Zimmerman motioned, and Holly Williams seconded the motion. All were in favor. None opposed. None abstained. The motion carried.

3. Update on Consolidated Policies based on Public Act 25-174

General Counsel Michael Cisar provided an update on proposed revisions to the Consolidated Policies posted for public comment in July, which included language relating to the following issues

- Average wages when employees are given the option to be paid in different frequencies.
- An alternate verification form for Public School Operators and nonpublic elementary/secondary schools.
- Phrase change "Local or regional Boards of Education" to "Public School Operators"
- Update citations due to the changes in the numbering of the definitions section of the Statue.

4. Discussion on the proposed revisions to the Finance & Accounting Manuals

Controller Dave Marcone led the discussion on the proposed revisions and provided an update on the Finance & Accounting Policy and the Credit Card Policy.

5. Old Business

None

6. New Business

None

7. Adjournment

Mr. Soltis asked the Committee for a motion to adjourn. Ms. Williams motioned, and David-Salazar Austin seconded that motion. All were in favor. None opposed. None abstained. The motion carried. The meeting adjourned at 9:23 a.m.

Meeting Recording Here: <https://youtu.be/SbPSi7QjNLw>

Attachment: *Item #3- Update on Consolidated Policies based on Public Act 25-174*

Item #4- Proposed revisions to the Finance & Accounting Manuals